



Date _____

COOPERATIVE EDUCATION PROGRAM

University of Pittsburgh
4170 WWPB (Posvar Hall)
Pittsburgh, PA 15260

Phone 412/624-9826 <http://www.engr.pitt.edu/coop> Fax 412/624-2827

Employer Information Form

Note: Students can only be placed with organizations having a current form of this type on file.

1. Organization's Name: _____
2. Organization's Contact Person:
Name _____
Title _____
Address _____
Telephone _____ Fax Number _____
E-Mail _____
Website: _____

Estimated Opportunities For New Co-op Employment:

- | | |
|--|--|
| <input type="checkbox"/> Bio-Engineering | <input type="checkbox"/> Electrical Engineering |
| <input type="checkbox"/> Chemical/Petroleum Engineering | <input type="checkbox"/> Electrical Engineering Technology |
| <input type="checkbox"/> Chemistry | <input type="checkbox"/> Engineering Physics |
| <input type="checkbox"/> Civil/Environmental Engineering | <input type="checkbox"/> Industrial Engineering |
| <input type="checkbox"/> Information Technology | |
| <input type="checkbox"/> Civil Engineering Technology | <input type="checkbox"/> Materials Science & Engineering |
| <input type="checkbox"/> Computer Engineering | <input type="checkbox"/> Mechanical Engineering |
| <input type="checkbox"/> Computer Science | <input type="checkbox"/> Mechanical Engineering Technology |

Would you like resumes sent to you automatically each term? Yes No

Co-op terms: Spring (Jan-April) Summer (May-Aug) Fall (Sept-Dec)

4. Brief company description: _____

5. Pay scale, for co-op students (or attach a separate pay schedule):
Tour #1 _____ Tour #2 _____ Tour #3 _____

6. Work Location(s): _____

7. Work Conditions including any physical requirements of the job: _____

8. Work Hours: _____

9. Company-paid Benefits: _____

10. Method of transportation necessary to reach work: _____

11. Extent of Housing Assistance, if provided: _____

12. On Campus Interviews:

We wish to interview on campus. Our preferred date(s) for interviews are:

1. _____ 2. _____ 3. _____

Note: Resumes will be sent to you beforehand, so you may choose which students you wish to interview.

13. Mail In Resumes:

We will be unable to interview on campus. Please send us resumes for interested applicants.

14. Remarks: _____

15. Citizenship Requirements: _____

16. As stated in our information, students must have a co-op schedule approved by a faculty member and possess a 2.0 Q.P.A. in order to qualify for the co-op program. Does this criteria satisfy your company's requirements? If not, please note any changes necessary for us to follow.

Yes, 2.0 QPA is acceptable No, we would like a minimum QPA of: _____

I have read the enclosed Employer's Co-op Guide and agree to the terms of participation.

Co-op Employer Signature (please type if submitting electronically)